

INTERIOR PRE-PAINT CHECKLIST



The following will assist us in completing our work properly and efficiently. Please read carefully.

OUR PAINTERS WILL

- Cover flooring with plastic, paper or drop cloths
- Cover furniture with plastic or drop cloths
- Remove trash & empty paint containers when done
- Mark leftover paint cans and leave them for customer

CUSTOMER MUST (PRIOR TO OUR ARRIVAL)

- Disconnect wiring from any electronics. Please identify your wires so you can reconnect them properly later.
- Clear and remove curtains, draperies, items on walls, flat surfaces, contents in cabinets (if painting), items on floors, anything else that may be exposed to paint from all rooms, closets, bathrooms and other areas being painted. Store away properly. Leave all hardware of any hanging items. If you wish to relocate those items, remove hardware and our painters will patch the wall. Move all furniture to the center of the room or at least 3 ft from walls. Remove or secure grandfather clocks and pianos from area being painted (we will not move these items).
- Disable alarm systems if not home. Turn on water & power. Unlock windows and doors if painting
- Relocate pets. We love animals but do not want them getting paint onto their fur, floors, or furniture.
- Arrange for you to stay away from the jobsite for the duration of the project if you are sensitive to odors or are pregnant.

LET US KNOW

- Where we can park and place our tools and equipment
- Can our painters use your facilities?
- If you will need our painters to move your furniture. An **additional \$50** per hour, per man will apply
- If you have any questions or concerns prior to paint

UPON COMPLETION

The foreman will inform you of the expected day and time of completion.

We ask that you walk the property at this time for any touch-ups that may be required (there will not be a separate trip for this step). The final balance due will still be required if customer is not available for final walk-through. After we have left your home, please call our office or the project manager with any warranty-related so that we may schedule a time to return.

WE VALUE YOUR FEEDBACK! Upon completion, please let us know how we did to help us better determine how we can improve our services. If you were happy with our performance, please be sure to refer anyone you know to receive a discount on your next project or a payment for referral.



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